

**Most Immediate  
By Fax / Regd. Post**

**No.F.23 – 18 / 2008 – TS.III**  
 Government of India  
 Ministry of Human Resource Development  
 Department of Higher Education  
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New Delhi, the 8<sup>th</sup> November, 2010.

To

The Directors  
 [of all the National Institute of Technology (NITs)].

**Subject: Creation of faculty and non-faculty posts of the National Institute of Technology (NITs) – forwarding of necessary proposals -Regarding.**

Sir,

This has reference to the communications resting with the Institutes on the above mentioned subject. The matter of creation of faculty and non-faculty posts of National Institute of Technology (NITs) was examined in consultation with the Integrated Finance Division (IFD) in this Ministry and it has been observed by them that all the NITs may be requested to submit their proposals for creation of faculty and non-faculty posts in NITs, simultaneously on the basis of the actual students' strength for the year 2010-11 in the proforma given below.

2. For creation of the faculty posts, the following table may be filled up on the basis of the actual students' strength of 2010-11 and as per the faculty : students ratio of 1:12:

**For Faculty posts**

Sl.No.	Name of the post & Scale of Pay etc.	No. of posts as per existing entitlement	No. of posts already sanctioned	No. of persons in position at present	Existing Vacancy [(d)-(e)]	Additional posts to be created [(c)-(d)]
(a)	(b)	(c)	(d)	(e)	(f)	(i)
(i)	Professor					
(ii)	Associate. Prof.					
(iii)	Asstt. Prof.					
	<b>Total</b>					

3. On the basis of the entitlement of the faculty posts, the Institute may calculate the entitlement of the non-faculty posts. Thereafter, the Institute may please prepare the proposal in two parts (i) the first part would contain the proposal of continuation of the existing non-faculty posts and (ii) the second part would contain the proposal of the creation of new non-faculty posts. Sum total of the non-faculty posts in part (i) & part (ii) should be equal to the entitlement of the non-faculty posts arrived at as per the formula approved by the IFD of this Ministry.

*Imp for Am 18/xi/10*

*Deafw/Registrar H.S.P. 18/xi/10 P, pl. persons*

*D.R. (Academic) - pl. provide Actual 2010-11 total strength.*

*D.R. (Acad) - pl. prepare the Non-Faculty entitlement & creation of posts.*

4. In respect of the non-faculty posts, necessary proforma had already been distributed among all the NITs in the meeting of the Registrars at NIT-Calicut during 30<sup>th</sup> April-1<sup>st</sup> May, 2010. Those NITs who have already submitted their proposals are requested to recast it in the light of the above instructions and re-submit the same to this Ministry immediately. The proposal of continuation of the existing posts and creation of new posts should be got approved by the Board of Governors of the Institute before the same is sent to this Ministry.

5. In case of any clarification, the undersigned may be contacted at the earliest.

Yours faithfully,

*(Handwritten Signature)*  
(R.K. Bandyopadhyay)  
Deputy Secretary to the Govt. of India  
Tel : 23384187

Copy to the Chairman, Board of Governors of all the NITs.

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*B*  
*11/11*

**For Faculty posts**

Sl. No.	Name of the Institute	No. of posts to be created	No. of posts to be continued	Total	Remarks

On the basis of the enrollment of the faculty posts, the Institute may calculate the requirement of the non-faculty posts. Thereafter the Institute may please prepare the proposal of recruitment of the non-faculty posts. The proposal of recruitment of the non-faculty posts should be submitted to the Board of Governors of the Institute for their approval. The proposal of recruitment of the non-faculty posts should be submitted to the Ministry for its approval. The proposal of recruitment of the non-faculty posts should be submitted to the Ministry for its approval.

*10/11/10*  
*Copy to Registrar*  
*J.R. (Anda) - pl provide for non-faculty creation*  
*10/11/10*