



NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL
OFFICE OF THE RESIDENT ENGINEER
POST SRINIVASNAGAR, MANGALURU – 575025 (DK)

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No: 603/UPS-AMC/LHC-C/2020-21/DM

Date:03/03/2021

NOTICE INVITING QUOTATIONS

The National Institute of Technology Karnataka, Surathkal (in short - NITK, Surathkal or Institute) is an autonomous Institute of the Govt. of India [under the Ministry of HRD] imparting technical and science education. The Institute intends to “**Annual Maintenance contract for 4nos of 5KVA online UPS installed at LHC-C building**”. In this connection, sealed quotations are invited by the undersigned subject to the terms and conditions enumerated here under from the agencies so as to reach this office on or before **15-03-2021 by 4:00 PM**. The quotations shall be opened on the same day if possible.

Scope of Work for the Contractor

1. The contractor shall carryout comprehensive maintenance including preventive maintenance of **4nos 5KVA online UPS installed in LHC - C building** at the Institute campus **including cost of all spare parts (except only batteries) and all other consumable items** through trained personnel.
2. All the components shall be checked for its proper functional and if found defective, should be rectified immediately. The work shall include cost of replacement of spares parts also.
3. The contractor shall diagnose the faults and rectify the defect detected in reasonable time with minimum down time.
4. Any part of the UPS required to be taken for the service centre for repair purpose, out-pass should be obtained from the Engineer in charge and intimated while bringing it back.
5. The agency shall see that maintenance of UPS shall be in conformity with manufacturers maintenance manual of respective UPS.
6. The agency shall maintain the Log book for each UPS.
7. The contractor shall submit periodic (monthly/quarterly/annually as the case may be) compliance report (Service report) to the Engineer-in-charge.
8. The contractor shall attend to the complaints immediately on receipt of the complaint cum fault Docket from the Engineer in charge.
9. The contractor shall attend to any UPS Operational problems and rectify the defects within the time limit.
10. The agency shall present during the inspection of the UPS by the statutory bodies and assist the Institute in replying their observations, if any.
11. The agency shall furnish the names, locations, complete postal address, telephone numbers and e-mail address of all technical support centers and also alternate contact persons. Any change in the above details shall have to be intimated in writing by the contractor.
12. Any damages caused by the Contractor in existing facilities while carrying out the work shall be made good by the contractor.

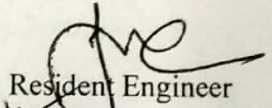
Terms and conditions:

1. The intending bidder shall quote his rates in the 'Quotation Format' enclosed here with either in his letter head or using the same format. He shall sign each page with seal of the firm. Envelop super scripted as Quotation "Providing Comprehensive Annual Maintenance Contract for 4nos of 5kva online ups installed at LHC-C building. Due on 15-03-2021" and addressed to as "The Resident Engineer, NITK, Surathkal, Post Srinivasnagar, Mangaluru - 575025" be sent so as to reach this office on or before the due date mentioned.
2. The GST registration number and the PAN number of the bidder shall be mentioned in the quotation. Quotation without this information will not be accepted.
3. Quotation may be dropped in the Tender Box kept in the office or may be sent by post/ courier. It is the responsibility of the bidder to make sure that the quotation is delivered in time. The quotations received after the due date will not be entertained.
4. The rate quoted shall be valid for 90 days for its acceptance.
5. No advance payment will be made. The payment shall be made on quarterly basis, only after successful completion of preventive maintenance work. No interest will be paid for delayed payments if any.
6. The rate quoted should be firm. No claim for enhancement of rate is admissible after opening of the Quotations.
7. The bidders may visit the site and see the existing UPS condition and quote the rate accordingly.
8. Terms and conditions stipulated in this Notice inviting conditions are binding on the bidder.
9. The bidders should quote rates in the **quotation format** & as per the scope of work enclosed along with this document.
10. The Courts of Mangaluru shall have the exclusive jurisdiction to try any disputes, if any, arising out of the contract between the parties

Sd/-
Resident Engineer
NITK, Surathkal

Copy to:

- 1) The Director, NITK for favour of kind information
- 2) Faculty Incharge (Electrical)--for kind information
- 3) Soft copy mailed to CCC for display in the Institute website
- 4) Office Notice Board
- 5) DE-I(Elect)- for information ✓


Resident Engineer
National Institute of Technology Karnataka
Surathkal, P.O. Srinivasnagar - 575 025, K.K.

Name and Address of the Bidder:

Contact No:

GST registration number:-

PAN number:-

Date:-

No: -

QUOTATION

To

The Resident Engineer,
Office of the Resident Engineer,
N.I.T.K., Surathkal.

Sl. No	Description of the items	Quantity	Rate per year without tax in Rs / each	GST	Amount with tax in Rs.
1	AMC charges for 4nos of 5KVA online UPS with batteries (excluding replacement of battery) Aplab make.	4nos			
	Grand Total amount				

Seal and signature of the Bidder