



Date: 04.08.2022

**M.Tech (Research) / Self Financed PG Programme / Ph.D Programme -2022-23**  
**Physical Reporting and document verification**

1. Name and Address of the Institute: National Institute of Technology Karnataka,  
Surathkal, P.O. Srinivasnagar, Mangalore-  
575025, Phone: 0824- 2474000 -2474023;  
FAX: (0824) 2474033
2. Physical Reporting to the Institute **16<sup>th</sup> August, 2022 - (M Tech (Research) Programme**  
**17<sup>th</sup> August, 2022 (Self Financed PG & Ph.D**  
**Programme)**  
**(Physical presence of the candidate is compulsory)**  
**ISTE Seminar Hall (Main building)**  
**Timings : Morning session: 9.30 am to 1.00 pm**  
**Afternoon session: 2.00 pm to 5.00 pm**
3. Contact Details Dean (Academic) 0824-2473003/  
2474040

**Important Note: Physical reporting on the specified dates is mandatory**

All the candidates who has taken online admission at NITK for M.Tech (Research)/ Self-financed PG programme/ Ph.D programme for the academic year 2022-23 are hereby informed to report physically as per the above schedule and present all the original certificates for verification. They have to submit one set of photocopies of the below documents.

**The following documents to be submitted in original for verification along with one set of photocopies.**

1. Provisional admission order of IRIS - 2 copies (stick one passport size photo on the right side of the admission order)
2. Provisional Admission offer / allotment letter issued by Competent Authority.
3. Fee payment receipt (Institute and Hostel)
4. Original Certificate of Date of Birth issued by competent authority/Class X (High School) Board Certificate as a proof of date of birth.
5. Original Mark sheet of Class XII
6. Score card of GATE/NET (if applicable)
7. Original Mark sheets of qualifying examination (UG/PG) for all the semesters
8. Original Degree / Provisional certificate for (UG) , if degree is completed (for PG Programme)
9. Original Degree / Provisional certificate for (PG) , if degree is completed (for Ph.D Programme)
10. Original Course completion certificate from the Head of the University/Institute, if result is awaited (Annexure A)
11. An Undertaking by those candidates whose result is awaited (Annexure B)
12. Original Certificate of category (OBC-NCL/SC/ST), if applicable, as per Government of India format, issued by the competent authority. In case of OBC-NCL category, the certificate must be issued on or after April 1, 2022.

13. Undertaking to be submitted by OBC-NCL candidate in the format provided (Annexure C)
14. Original Income and Assets Certificate for EWS candidates, if applicable, as per Government of India, issued by the competent authority. The certificate must have been issued on or after April 1, 2022.
15. Original Certificate for Persons with Disabilities (PWD), if applicable, issued by the competent authority.
16. Transfer certificate from the head of the institution last attended. (Original to submit)
17. Conduct Certificate from head of the institution last attended (Original to submit)
18. Migration certificate of last institute/university attended. (Original to submit)
19. Medical fitness certificate in the format provided. (Original to submit)
20. Photo ID proof as per Govt. of India norms (Copy of Aadhar Card is compulsory)
21. Passport size photograph (2 Nos)

**(If any certificate is in language other than Hindi or English or Kannada, translation of the same in English is to be produced certified by the competent authority)**

### **Withdrawal**

The candidates who wish to withdraw the seats are required to send a scanned copy of duly signed handwritten withdrawal request letter along with provisional admission Order (IRIS generated sent through email) to [academicdocuments@nitk.edu.in](mailto:academicdocuments@nitk.edu.in) during 11<sup>th</sup> to 14<sup>th</sup> August 2022, clearly specifying their application ID. They are required to send a copy of Bank passbook first page for account details. The email should have a subject line as: **“Withdrawal from Ph.D / M.Tech (Research)/Self financed PG Programme -2022-23”**.

**The email should be sent from the email id of the candidate which is registered in IRIS portal only.**

The email received from any other email id will not be processed. The email sent to any other email id, other than [academicdocuments@nitk.edu.in](mailto:academicdocuments@nitk.edu.in) will not be processed.

Such candidates who have submitted the withdrawal letter as above, will be eligible for refund of the amount paid at the time of online admission in the IRIS portal deducting the processing fee of Rs. 1000.

The refunds will be made tentatively after **30<sup>th</sup> September, 2022**.

If the withdrawal letter is sent after **14<sup>th</sup> August 2022**, then such candidates will be eligible for the refund of only security deposit.

The classes for first semester M.Tech (Research) , Self Financed PG Programme and Ph.D students for the academic year 2022-23 would commence from **August 18, 2022**. The Academic Calendar will be made available in the Institute website soon.

1. Banking Facility  
SBI and Canara Bank Branches with ATM facility are available on Campus. All students must compulsorily open SB account in either of above two branches and inform the academic section of their SB account numbers
2. Hostel Facility  
Hostel facility is available for all the students. Hostel Room Allotment will be done to the admitted students on completing the physical reporting and document verification formalities and students can stay in the hostels from the date of physical reporting itself. However, Mess facility will be available from the date of allotment of room.
3. How to Reach NITK  
All Service/Express Buses starting from Mangalore Bus Stand and going towards Udupi, stop at NITK Main Building. A number of Private Taxis also available at Mangalore. NITK is 21 Kms. from Mangalore on the northern side along National Highway No.66
4. Mangalore Airport & nearest Railway station  
Mangalore Airport is just 20 km. from the campus and there are flights to Mumbai, Chennai and Bangalore every day, with connections to rest of the country.  
  
The nearest railway station is Surathkal (3 km from NITK) in the Konkan Railway route (Mangalore –Mumbai route), and has stopovers for most trains passing through it. While Surathkal and Mangalore are closest alighting points for visitors coming by train from North; Mangalore Central is the Terminus for many trains from South India

**Sd/-**  
**Dean (Academic)**